



**Audit Committee**  
**Monday, 20th June, 2016 at 6.00 pm**  
**in the Committee Suite, King's Court, Chapel Street,**  
**King's Lynn**

**Reports marked to follow on the Agenda and/or Supplementary Documents**

10. **Capital Programme and Resources 2015/19 - TO FOLLOW** (Pages 2 - 30)

**Contact**

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**REPORT TO CABINET**

<b>Open</b>		<b>WOULD ANY DECISIONS PROPOSED :</b>		
<b>Any especially affected Wards None</b>	Mandatory	(a) Be entirely within Cabinet's powers to decide	<b>YES</b>	
		(b) Need to be recommendations to Council	<b>NO</b>	
		(c) Be partly for recommendations to Council and partly within Cabinet's powers	<b>NO</b>	
Lead Member: Councillor Brian Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Lorraine Gore E-mail: lorraine.gore@west-norfolk.gov.uk Direct Dial: 01553 616432		Other Officers consulted: Management Team		
Financial Implications YES	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equal Opportunities Implications NO	Risk Management Implications YES

**Date of meeting: 28 June 2016**

**Capital Programme and Resources 2015-2020**

**Summary**

The report provides details of the outturn of the 2015/2016 capital programme and outlines amendments and rephrasing to the spending on schemes, revising the programme for 2016/2020. The capital programme outturn for 2015/2016 totalled £13,924,624 against an approved budget of £15,746,950. It has been necessary to rephrase a total of £1,998,850 of scheme costs to future years. Useable capital receipts generated in the year totalled £1,043,237. The capital resources available to fund expenditure in 2015/2016 are detailed in section 3 of the report.

**RECOMMENDATION**

- 1) that Cabinet note the outturn of the capital programme for 2015/2016 of £13,924,624.
- 2) that the financing arrangements for the 2015/2016 capital programme be noted.
- 3) that Cabinet approve the revised 2016/2020 capital programme and financing as detailed in the report.

**Reason for Decision**

To report the outturn 2015/2016 for the Capital Programme and update members on capital spending and resources for 2016-2020.

## 1 Introduction

- 1.1 This report presents the outturn of the 2015/2016 capital programme and provides details of amendments and rephasing resulting from under and overspends and their impact on the 2016/2020 programme. The report also outlines the financing of the 2015/2016 programme.

## 2 Capital Programme 2015/2016

- 2.1 The full capital programme for 2015/2016 is shown at Appendix 1 and provides details of the outturn for individual schemes, together with amendments and rephasing to/from future years.
- 2.2 A full updated Capital Programme 2015/2016 of £15,746,950 was reported at the Cabinet meeting on 2 February 2016 and approved by Council on 25 February 2016.
- 2.3 The final figures for the outturn on the capital programme show that it will be necessary to carry forward a further £1,998,850 as schemes carry over to future years. In a number of cases there were over or over spends which net to a £20,352 underspend across the overall capital programme.

The main schemes where over/(underspends) are reported are detailed in the table below.

	£
Enterprise Centre – Ground Works	(24,483)
Sports Pavilion Kingsway Replacement - final retention payments	23,284
Joint Venture / Housing Developments – Set Up Funding (correction of prior year expenditure)	(10,310)
Private Sector Housing – Small Grants	(44,423)
Community Projects - Financial Assistance	(11,486)
North Lynn Industrial Estate - 1-8 Brygen Road reroofing	27,899
Miscellaneous movements	19,167
	<b>(20,352)</b>

In addition there are a number of schemes which come with resources ie reserves where the capital programme was not updated and amended to fully reflect the actual costs. The main schemes are detailed in the table below. The apparent overspend is met from earmarked reserves/grants unapplied/unsupported borrowing and there is no impact on the bottom line funding of the capital programme.

<b>Scheme</b>	<b>Funding</b>	<b>£</b>
King's Lynn Bus Station	Funded in part (£50,000) from S106 funds held in reserve – addition expenditure highlighted in Capital Estimates report to Cabinet in February 2016	60,677
Town Hall / Archive 'Stories of Lynn'	Funded from Town Hall Repairs and Renewals Reserve – addition expenditure highlighted in Capital Estimates report to Cabinet in February 2016	183,144
Enterprise Centre	Additional external funding – original estimate included funding of £463,000 from the Business Rates Pool and the LEP Growth Deal Grant, actual contributions totalled £950,000	(487,000)
South Quay – Acquisition of Silo Site	Funded from Capital Reserves (Cabinet 31 March 2015)	362,781
ICT Projects – One Vu Project	Invest to save scheme Funded from unsupported borrowing	61,371
Saturday Market Place Enhancements – additional building lighting	Funded from car parks Repairs and Renewals Reserve	38,331
Downham Market Leisure Centre - Replacement Fitness Equipment	Funded from unsupported borrowing	(14,483)
Refuse and Recycling – replacement bins	Funded from unsupported borrowing	3,803
Lynnsport- functional training area	Funded from retained profits Council and Alive Leisure	4,722
		<b>213,346</b>

2.4 The table below shows the summary of the programme and actual spend to 31 March 2016. The detailed outturn for the Capital Programme 2015/2016 is presented at Appendix 1.

Table 1

	2015/2016	2015/2016	Rephase	2015/2016
	Budget	Outturn	To 2016/2017	Variance and Amend- ments
	£	£	£	£
Major Projects	12,595,710	11,663,026	(1,091,530)	158,846
Central and Community Services	1,429,950	1,156,328	(289,470)	15,848
Chief Executive	123,900	56,124	(56,230)	(11,546)
Commercial Services	1,593,390	1,049,145	(557,620)	13,376
Environment and Planning	4,000	0	(4,000)	0
<b>Capital Programme Outturn</b>	<b>15,746,950</b>	<b>13,924,624</b>	<b>(1,998,850)</b>	<b>176,524</b>

- 2.5 The main areas for the proposed rephasing and amendments are detailed below. The detailed outturn is presented at Appendix 1.

#### Major Projects

##### **Enterprise Centre**

The building construction was completed during 2015/2016. The budget of £500,000 which had been allocated in 2016/2017 was brought back into 2015/2016.

##### **NORA**

Budget provision of £550,000 is to be carried forward to 2016/2017 in respect of remediation and utilities works.

##### **Major Housing Development**

Final design details are now being agreed with utility companies with a planned start on site of July 2016. Show Homes will be available from March 2017, with the first sales taking place early in 2017/2018. The balance of the budget provision of £742,900 will be rephased to 2016/2017.

##### **Joint Venture NORA Housing**

Works on phase 1 of this project is now complete and the last property is now sold awaiting completion. Construction of 58 units on phase 2 of the project is underway with 20 houses sold or reserved off plan as at 31 May 2016. The balance of the budget of £191,300 will be carried forward to 2016/2017 to meet the on-going costs of this project. The capital programme does not include for the construction of the housing units for Phase 3 of the project; this will be subject to a further report to Cabinet. However the infrastructure for phase 3 was let as part of the Phase one contract as previously agreed and will be completed by end of September 2016.

## Central and Community Services

### **Private Sector Renewal Assistance**

These budgets are committed for grant applications that are either approved but the works are not yet complete, applications are being assessed or cases on the waiting list. Budget provision of £120,700 is to be carried forward to 2016/2017.

### **ICT Development Programme**

A number of ICT projects which commenced during 2015/2016 are on-going, in particular the network resilience and website. It is proposed to rephase budget provision of £168,770.

## Commercial Services

### **Car Parks**

The car parks resurfacing programme and refurbishment works to the Old Cattle Market are rephased to 2016/2017. The budget provision of £108,000 will be carried forward to meet the cost of the works.

### **Corn Exchange and Leisure Facilities**

The capital programme includes a number of schemes at the Corn Exchange and Leisure facilities. Several of these projects which commenced during 2015/2016 will now be completed during 2016/2017. The balance of the budget provision of £164,700 will be carried forward to 2016/2017 to meet the cost of the ongoing works.

### **Play Areas – Refurbishment**

The budget provision of £61,770 will be carried forward to meet the costs of replacement play surfacing works to be completed during 2016/2017.

### **New Nursery (Hardwick Narrows Depot)**

The balance of the budget provision of £83,100 will be carried forward to 2016/2017 to meet the cost of the on-going works.

### **King's Court - Refurbishment of Lifts**

The refurbishment works to the lifts will be completed during June 2016 and the balance of the budget provision of £40,360 will be rephased to 2016/2017.

- 2.6 Total useable capital receipts generated in 2015/2016 from preserved right to buy sales of former council houses, land sales, sale of vehicles and repayment of grants were £751,570 The table below shows the summary of useable capital receipts generated in 2015/2016.

Table 2

	<b>2015/2016</b>	<b>2015/2016</b>
	<b>Budget</b>	<b>Outturn</b>
	<b>£'000</b>	<b>£'000</b>
Council Houses Preserved Right to Buy	150	421
General Fund – Land	1,142	611
Repayment of Grants	0	11
<b>Total</b>	<b>1,292</b>	<b>1,043</b>

- 2.7 As part of the housing stock transfer agreement the Council receives a share of the VAT recovered by Freebridge Community Housing on its development programme works. The income received under the VAT sharing agreement is classified as capital receipts, and £517,412 was received during 2015/2016.
- 2.8 There were 45 houses on the Nar Valley Park (NORA Housing Development) which had sold at 31 March 2016. The total amount received in respect of the house sales was £6,625,249 (this includes £291,667 in respect of the land receipt which is reported as part of the general fund land sales to the Council in 2.6 above). In addition refundable reservation fees had been received for 15 plots and this income will be carried forward to 2016/2017. The sales receipts received in 2015/2016 have been used to meet expenditure incurred on the NORA Housing Development in 2015/2016, and to partly repay temporary borrowing which relates to expenditure on the project from prior years. The NORA Housing Development is a joint arrangement with Norfolk County Council.

### **3 Financing of the Capital Programme 2015/2016**

- 3.1 The following table details the sources of finance used to fund capital spending during the year. The strategy adopted in financing is designed to make full use of all specific grants and thereby protect future allocations. Funding is taken from capital and revenue reserves for those specific schemes identified with resources. The strategy is then to make full use of useable capital receipts and the balance of funding to be taken from capital and revenue reserves.

Table 3

	£
<b>Total Capital Programme Outturn to be Funded 2015/2016</b>	<b>16,738,234</b>
Less Third Party Contributions	(2,813,610)
<b>Capital Programme Expenditure to be Funded</b>	<b>13,924,624</b>
<b>Sources of Finance:</b>	
Specific Capital Grant	759,403
Unsupported Borrowing	1,090,412
Temporary Borrowing	438,382
Capital Reserves	4,531,675
S106 Contributions from Reserves	723,217
Capital Receipts in year	7,893,934
Capital Creditors	(319,658)
Capital Debtors	(1,228,204)
Capital Advance Receipts	34,963
Capital Prepayments	500
<b>Total</b>	<b>13,924,624</b>

- Specific capital grant is for Disabled Facilities Grants (DFGs) which is allocated directly from the Government as part of the Better Care Funding and paid via Norfolk County Council.
- Unsupported Borrowing is that level of loans taken on by the Council and paid from within the budgets of services. During 2015/2016 unsupported borrowing was used to purchase vehicles and equipment where previously lease payments were made. In effect the lease payments now pay the debt charge. No help is available from Government to pay the costs – therefore they are classed as unsupported.
- The temporary borrowing included in the funding of the capital programme for 2015/2016 relates to the NORA Housing Development and the Major Housing Project. Temporary borrowing is included for cash flow purposes to ensure a balanced funding of the capital programme in advance of capital receipts. Internal borrowing will be used whenever it is most financially advantageous to do so. Internal borrowing is the use of internal funds (short term cash flows and reserves and balances not immediately required) rather than taking external debt. Funds currently in short term investments may be withdrawn and used in place of external borrowing.



- Capital Reserves have been previously set aside for particular schemes, in some cases regular annual contributions are made to the reserves (e.g. sports and arts facilities, offices). The Salix Energy Efficiency funds are held in reserves to finance projects that meet energy efficiency criteria and generate annual savings in utility costs which are reinvested in new schemes. Useable capital receipts received in previous years are held in reserves until applied to capital financing.
- S106 contributions from reserves are S106 contributions received in prior periods.
- Capital Receipts come from the sale of assets and the preserved rights from the sale of former council houses. Following the housing stock transfer the Council receives a share of the VAT recovered by Freebridge Community Housing from the housing improvement works which is classified as a capital receipt.

3.2 The capital debtors and creditors represent payments that will be made or received during 2016/2017. The net sum is actually funded from capital reserves when payments are made/income received in 2016/2017.

#### **4 Minimum Revenue Provision**

4.1 A requirement of capital controls is that details of the minimum revenue provision (MRP) calculation are reported to Cabinet. The MRP is the minimum amount that must be charged to the Council's revenue accounts each year as a provision to repay debt. Changes to the basis of calculating MRP were made by the Local Authorities (Capital Finance and Accounting) (Amendment) (England) Regulations 2008. A local authority is required to calculate an amount of MRP which they consider to be prudent, prepare a statement of its policy on making MRP and submit it to full Council. The Treasury Management Strategy 2015-2016 approved at Council on 26 March 2015 set out the policy proposals for the Borough for 2015/2016.

4.2 The amount of MRP charged to the accounts in 2015/2016 is £305,961 against a budget of £306,000. The actual MRP charge 2015/2016 has been calculated in accordance with the Council's policy based on the capital financing requirement as at 1 April 2015.

#### **5 Capital Programme 2016/2020**

5.1 The Capital Programme 2016/2020 was approved by Council on 25 February 2016. As detailed at section 2 above, it is proposed to carry forward budget provision from 2015/2016 to 2016/2017. In addition rephasing between years across the period 2016/2017 to 2019/2020 is also reported as the timing of schemes has been reviewed and updated.

- 5.2 The following amendments have been included in the capital programme 2016/2017 and detailed at Appendix 2:

#### **Hunstanton Heritage Gardens – HLF Parks for People Scheme**

The development of the stage 2 application for Heritage Lottery Fund Parks for People funding programme for the seafront gardens and associated open spaces of The Green in Hunstanton was considered at the Regeneration and Development Panel on 27 January 2016. The bid is for £826,400 (74%) towards a total scheme cost of £1,110,050. The capital programme has been amended to bring together separate capital schemes as detailed in the Panel report. The capital programme will be further updated when the outcome of the stage 2 application is known.

#### **Hunstanton Princess Theatre – Improvements to Access**

Member delegated decision dated 21 April 2016 recommended an amendment to the capital programme 2016/2017 of £37,500 to facilitate works to be undertaken to improve access arrangement at the Princess Theatre. The cost of the works will be met from the General Properties reserve.

#### **Lynnsport – The Shed Skatepark Improvements**

The capital programme 2016/2017 has been amended to include the Sport England and WREN FCC Community Action Fund grants towards improvement works to The Shed Skatepark. WREN is a not-for-profit business that helps benefit the lives of people who live close to landfill sites by awarding grants for community, biodiversity and heritage projects. The works will include improved insulation within the building and installation of a mezzanine floor to create space for a range of activities to encourage take up of extreme sports.

- 5.3 Table 4 shows in summary form the proposed programme 2016/2020 after allowing for rephrasing and amendments. Details of the individual schemes for 2016/2020 are given at Appendix 2.

Table 4

	<b>2016/2017</b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Major Projects	19,983,120	20,237,730	10,736,810	9,388,950
Central and Community Services	2,223,080	1,891,450	1,889,650	1,764,650
Chief Executive	110,930	50,000	50,000	50,000
Commercial Services	2,987,500	1,198,110	644,300	784,170
Environment and Planning	16,000	0	0	0
<b>Total</b>	<b>25,320,630</b>	<b>23,377,290</b>	<b>13,320,760</b>	<b>11,987,770</b>

## 6 Capital Resources 2016-2020

6.1 Table 5 below provides details of the revised estimated capital resources for 2016/2020 updated after funding the 2015/2016 capital programme, and including amendments and rephrasing as detailed above.

Table 5

	2016/2017	2017/2018	2018/2019	2019/2020	Total
	£'000	£'000	£'000	£'000	£'000
<b>Sources of Finance:</b>					
Specific Capital Grants (Better Care Fund) see paragraph 6.2	759	759	759	759	3,036
Capital Receipts Housing	150	150	150	150	600
Capital Receipts General	1,904	3,490	250	250	5,894
<b>Resources for Specific Schemes:</b>					0
Reserves	1,665	439	58	297	2,459
Unsupported Borrowing	1,151	629	274	45	2,099
S106 Funds	190	38	0	0	228
<b>Reserves:</b>					0
Capital Reserves (including temporary funding from internal reserves)	1,434	(2,118)	76	1,111	503
VAT Shelter	0	0	1,072	0	1,072
<b>Total Resources</b>	<b>7,253</b>	<b>3,387</b>	<b>2,639</b>	<b>2,612</b>	<b>15,891</b>
Capital Programme: S106 and Other Major Projects and Operational schemes	7,253	3,387	2,639	2,612	15,891
<b>Net Funding Position</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Joint Venture – NORA Housing</b>					
Opening Borrowing brought forward	6,099				6,099
Prior Year Borrowing brought forward		485	485	485	
In year expenditure	3,220	0	0	0	3,220
In year sale receipts	(8,834)	0			(8,834)
<b>Net Borrowing</b>	<b>485</b>	<b>485</b>	<b>485</b>	<b>485</b>	<b>485</b>

	2016/2017	2017/2018	2018/2019	2019/2020	Total
	£'000	£'000	£'000	£'000	£'000
<b>Major Housing Development</b>					
Opening Borrowing brought forward	1,950				1,950
Prior Year Borrowing brought forward		15,319	22,333	10,815	
In year expenditure	14,847	19,990	10,682	9,376	54,895
Local Transport Board	(1,000)	0	0	0	(1,000)
Sale Receipts	0	(12,976)	(22,200)	(23,500)	(58,676)
Funding from Capital Reserves	(478)	0	0	0	(478)
<b>Net Borrowing/(Receipt) Position</b>	<b>15,319</b>	<b>22,333</b>	<b>10,815</b>	<b>(3,309)</b>	<b>(3,309)</b>

6.2 An increased allocation of Better Care funding for Disabled Facilities Grants has been made for 2016/2017. The allocation for 2016/2017 is £1,248,225 (the allocation in 2015/2016 was £759,403). At this stage the capital programme and funding table have not been updated to reflect the increased allocation. As part of the capital programme this Council has provided funding from its own resources in addition to the Central Government funding to meet demand for Disabled Facilities Grants and it is expected that some of the additional funding received in 2016/2017 will replace part of the Council's top up funding, in addition to funding other initiatives. Discussions are taking place within the Integrated Housing Adaptations Team on proposed initiatives.

6.3 The funding for the period 2016/2020 was agreed by Council in 25 February 2016. The above table does contain some changes. Where schemes within the programme have been rephased the funding has followed and the figures changed accordingly.

## 7. Equality Impact Assessment

7.1 The Council has a statutory requirement to carry out Equality Impact Assessments (EIAs) as part of the service planning and policy proposal processes. This includes significant policy or significant changes to a service and includes potential capital bids, revenue growth bids and proposed reductions in service.

7.2 The Council may be required to carry out an impact assessment if the proposal impacts on any of the following:

- Equalities (including impact on issues of race, gender, disability, religion, sexual orientation, age)
- Community cohesion (whether there is a potential positive or negative impact on relations between different communities)

## 8 Financial Implications

- 8.1 The financing arrangements for the capital programme are within budget. Where rephasing to/from 2016/2017 is to be made then the funding will follow. As previously noted the MRP charge for 2015/2016 can be met from within the overall revenue outturn for the year.
- 8.2 The revenue implications of all capital schemes will be met from within existing budgets.

## 9. Risk Implications and Sensitivity Analysis

- 9.1 Risk is inherent in any projection of future funding. The estimated resources available to fund the capital programme 2016-2020 and the risk implications and sensitivity/consequences are detailed in the table below. The level of risk is based on the impact on the funding of the capital programme if the resources are not achieved at the estimated level or at the time expected.

Source of Funding	Risk Implications and Sensitivity	Level of Risk
Capital Grant	<p><b>Risk</b> The capital grant and specific grant included in the resources is a contribution towards private sector housing assistance - Disabled Facilities Grants (DFG). The level of grant included for 2016/2017 and future years is based on the confirmed level of grant in 2015/2016, see paragraph 6.2. The level of grant is confirmed by Central Government annually and can vary from year to year. Grant funding for DFGs is now part of the Better Care Fund.</p> <p><b>Sensitivity/Consequences</b> This funding represents 19% of total general fund resources over the 4 year period. If the level of grants were to vary significantly the budget allocated for DFGs and the proposed schemes within the programme would need to be revised.</p>	Medium

Source of Funding	<b>Risk Implications and Sensitivity</b>	Level of Risk
Capital Receipts	<p><b>Risk</b> Capital receipts represent 41% of the general fund resources available over the 4 year period 2016-2020. The actual amount and timing of capital receipts can vary significantly. The achievement of capital receipts is monitored and reported in the monthly monitoring reports to ensure no over commitment.</p> <p><b>Sensitivity/Consequences</b> Capital receipts represent a high proportion of the total general fund resources available to fund the capital programme. The actual level of capital receipts that are achieved is sensitive to market conditions including demand for land and buildings, values and interest rates. The sum total of capital receipts included in the funding table of £6.5m plus £8.8m of sales receipts from the housing joint venture and £59m from the Major Housing Project, is a challenging target in the current economic climate. In the event that capital receipts are not achieved at the level or within the year estimated it may be necessary to take on additional temporary borrowing at the prevailing interest rates.</p>	High
Unsupport- ed Borrowing	<p><b>Risk</b> The proposed capital programme 2016-2020 includes unsupported borrowing for the purchase of equipment and vehicles. The unsupported borrowing will be funded through internal borrowing whenever it is most financially advantageous to do so. Internal borrowing is the use of internal funds (short term cash flows and reserves and balances not immediately required) rather than taking external debt.</p> <p><b>Sensitivity/Consequences</b> The Council will enter into unsupported borrowing where it can demonstrate that financial savings can be achieved by outright purchase of equipment, as opposed to the use of an operating lease and the payment of an annual lease.</p>	Low

Source of Funding	<b>Risk Implications and Sensitivity</b>	Level of Risk
Temporary Borrowing External and Internal	<p><b>Risk</b> Temporary borrowing is included for cash flow purposes to ensure a balanced funding of the capital programme in each of the financial years and in advance of capital receipts. Internal borrowing will be used whenever it is most financially advantageous to do so. Internal borrowing is the use of internal funds (short term cash flows and reserves and balances not immediately required) rather than taking external debt. Funds currently in short term investments may be withdrawn and used in place of external borrowing.</p> <p><b>Sensitivity/Consequences</b> The actual required temporary borrowing will depend on rephasing in the capital programme and capital receipts achieved in each year. Temporary borrowing will be maintained at the minimum level required and reported as part of the outturn. The cost of funding planned temporary borrowing is included in the revenue budget and is confirmed as affordable. In the event that additional temporary borrowing is required during the financial year the impact on the revenue budget will be reported in the monthly monitoring reports to Members.</p> <p>Fixed term external borrowing may be taken and drawn down as expenditure is required and rates are favourable. External borrowing will be sourced through market loans or PWLB depending on the most favourable rates.</p>	Low
Reserves	<p><b>Risk</b> Contributions from reserves are based on actual balances as at 1 April 2016 and take into account budgeted contributions to/from reserves. In the case of the VAT Shelter, the Council receives a share of the VAT recovered by Freebridge Community Housing from housing improvement works. The monies are held in reserve and will be used to fund capital expenditure. The final year of monies being received under the VAT sharing agreement is 2015/2016.</p> <p><b>Sensitivity/Consequences</b> The reserves are available and as such the sensitivity is low. In the case of the VAT Shelter there is a contractual agreement between the Borough and Freebridge Community Housing for the sharing of VAT reclaimed. In the event that reserves are available as estimated in the capital resources, temporary borrowing would be incurred to ensure a balanced funding of the capital programme in each of the financial years.</p>	Low

9.2 Experience shows that the costs of schemes can also vary. Expenditure on the capital programme is included as part of the monthly monitoring report. Any significant variations on individual schemes will be reported and appropriate action taken

## **10 Policy Implications**

The establishment and management of the capital programme are in accordance with the Council's Capital Strategy 2009. The capital strategy will be revised during 2016/2017.

## **11 Statutory Consideration**

None

## **12 Consultations**

Management Team

## **13 Access to Information**

Cabinet Reports  
Background Papers (Government Circulars etc)  
Financial Plan 2015-2020  
Monthly Monitoring Reports 2015/2016



Capital Programme 2015-2016					Appendix 1
Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amendments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Major Projects</b>					
<b>S106 Funded Projects</b>					
Market Contributions - Enhancing KL markets	10,000	(9,300)		673	(27)
Car Park Intelligent Signage	0	5,000		5,294	294
To be allocated environmental enhancements	14,350		(14,350)	0	0
<b>Combined S106 Schemes</b>					
King's Lynn Bus Station	952,900		14,350	1,027,927	60,677
<b>Total S106 Funded Projects</b>	<b>977,250</b>	<b>(4,300)</b>	<b>0</b>	<b>1,033,894</b>	<b>60,944</b>
<b>Other Major Projects</b>					
Sports Pavilion, Kingsway - Replacement				16,537	16,537
<i>Third Party Contribution - Sport England</i>	(14,850)			(8,104)	6,746
<b>Net Expenditure - Sports Pavilion,</b>	<b>(14,850)</b>	<b>0</b>	<b>0</b>	<b>8,433</b>	<b>23,283</b>
Town Hall / Archive 'Stories of Lynn'	2,467,590			2,183,291	(284,299)
<i>Third Party Contribution - Fundraising</i>	(185,480)			(6,596)	178,884
<i>Third Party Contribution - Heritage</i>	(1,677,610)			(1,389,051)	288,559
<b>Net Expenditure - Stories of Lynn</b>	<b>604,500</b>	<b>0</b>	<b>0</b>	<b>787,644</b>	<b>183,144</b>

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amend- ments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Other Major Projects contd</b>					
Saturday Market Place Enhancements	0			38,331	38,331
Townscape Heritage Initiative	159,000	(95,005)		63,997	2
Heritage Lottery Funding	(79,500)	46,175		(33,325)	0
<b>Net Expenditure - Townscape</b>	<b>79,500</b>	<b>(48,830)</b>	<b>0</b>	<b>30,672</b>	<b>1</b>
<b>Nar Ouse Regeneration Area</b>					
Remediation	448,000	(420,000)		27,911	(89)
Millienium Community Construction	2,000			2,968	968
Utilities	130,000	(130,000)			0
Landscaping	19,000			18,320	(680)
Other Project Costs	10,000			13,706	3,706
<b>Total Nar Ouse Regeneration Area</b>	<b>609,000</b>	<b>(550,000)</b>	<b>0</b>	<b>62,905</b>	<b>3,905</b>
Joint Venture / Housing Developments	29,200	(29,200)		(10,310)	(10,310)
Enterprise Centre (KLIC)	1,636,000	500,000		2,111,517	(24,483)
Third Party Contributions	(463,000)			(950,000)	(487,000)
<b>Net Expenditure Enterprise Centre</b>	<b>1,173,000</b>	<b>500,000</b>	<b>0</b>	<b>1,161,517</b>	<b>(511,483)</b>
Mintlyn Crematorium - Replace existing 3 Cremators	822,900			831,193	8,293
Mintlyn Crematorium - Works to Chapel Roof	25,000	(25,000)			0
South Quay Redevelopment	0			362,781	362,781
<b>Total Other Major Projects</b>	<b>3,328,250</b>	<b>(153,030)</b>	<b>0</b>	<b>3,273,168</b>	<b>97,948</b>

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amendments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Major Housing Development</b>					
Major Housing Development - Procurement Phase	166,200	(139,800)		26,378	(22)
Major Housing Development - Build Phase	1,247,400	(208,400)		1,038,997	(3)
S106 Budget	440,000	(440,000)			0
Major Housing Development - infrastructure and project costs					
Hockey and tennis	1,127,000	(394,500)		732,470	(30)
Roads and car park	429,950	(175,000)		254,911	(39)
Model Railway	29,560	(27,700)		1,889	29
Project Costs	122,500	(77,500)		45,034	34
Third party contributions	(297,000)	280,000		(17,000)	0
S106 Contributions	(440,000)	440,000			0
<b>Total Major Housing Development</b>	<b>2,825,610</b>	<b>(742,900)</b>	<b>0</b>	<b>2,082,679</b>	<b>(31)</b>
<b>Joint Venture - NORA Housing</b>					
Phase 1 - including all site wide infrastructure	816,600			944,317	127,717
Phase 2	4,648,000	(191,300)		4,278,797	(177,903)
Phase 3	0			50,170	50,170
<b>Total Joint Venture - NORA Housing</b>	<b>5,464,600</b>	<b>(191,300)</b>	<b>0</b>	<b>5,273,284</b>	<b>(16)</b>
<b>Total Major Projects</b>	<b>12,595,710</b>	<b>(1,091,530)</b>	<b>0</b>	<b>11,663,026</b>	<b>158,845</b>

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amendments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Operational Schemes</b>					
<b>Central and Community Services</b>					
Disabled Facilities Grants	617,100	(120,700)		496,376	(24)
Adapt Grant	420,600			422,026	1,426
Home Repair Assistance Loan	17,300			1,726	(15,574)
Emergency Repair Grant	5,450			5,666	216
Careline Grant	27,300			14,260	(13,040)
Safe and Secure Grant	27,300			9,873	(17,427)
<b>Total Private Sector Housing</b>	<b>1,115,050</b>	<b>(120,700)</b>	<b>0</b>	<b>949,927</b>	<b>(44,423)</b>
Careline - Replacement alarm units	10,000			8,900	(1,100)
ICT Development Programme	274,900	(148,550)		187,726	61,376
ICT Server Room - hardware refresh	30,000	(20,220)		9,775	(5)
<b>Total Central and Community</b>	<b>1,429,950</b>	<b>(289,470)</b>	<b>0</b>	<b>1,156,328</b>	<b>15,848</b>
<b>Chief Executive</b>					
Community Projects	50,000	(9,530)		28,984	(11,486)
Tourist Signs A47	23,000	(21,000)		2,000	0
<b>Hunstanton Regeneration</b>					
Town Centre Enhancement	7,300			7,256	(44)
Hunstanton Green - Parks For People HLF Scheme	9,900	(7,000)		2,884	(16)
Town Team	3,700	(3,700)		0	0
Hunstanton Sailing and Watersports Club	30,000	(15,000)		15,000	0
<b>Total Chief Executive</b>	<b>123,900</b>	<b>(56,230)</b>	<b>0</b>	<b>56,124</b>	<b>(11,546)</b>

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amendments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Commercial Services</b>					
Allotments - KL Curtis Field Fencing	10,000			9,860	(140)
Purchase of Land	0			4,164	4,164
Arts Centre Complex	6,000	(1,450)		4,550	0
Car Parks - Pay & Display Machine Replacement	0	5,350		5,352	2
Car Parks - Resurfacing	23,000	(23,000)		0	0
Car parks Old cattle mkt (sains) replace lighting	85,000	(85,000)		0	0
CCTV Control Room Upgrade	40,000	(23,300)		16,661	(39)
CCTV Wireless Transmission and Camera Replacement	65,000	19,900		84,929	29
CCTV Remote Monitoring System	25,600	(5,900)		19,681	(19)
Corn Exchange - Front of House / toilets - refurb / replacement equipment / redec	10,000		(3,100)	6,849	(51)
Corn Exchange - Replace flying trusses	10,000	(8,600)	(1,400)	0	0
Corn Exchange - Replace Followspots and Sound Desk	60,000		(10,600)	49,356	(44)
Corn Exchange - Conference chair/tables replacement	12,500		(500)	12,000	0
Customs House - Reinstatement Works to Cupola	20,000	(17,400)		2,600	0
Downham Market Leisure Centre - Flooring Replacement	11,200	(11,200)		0	0
Downham Market leisure Centre - Replacement Fitness Equipment	65,000	(1,760)		48,757	(14,483)
Downham Market Leisure Centre - Replacement Spin Bikes	20,000	(23,000)	3,000	0	0
Grounds Maintenance Equipment	20,590	(20,590)			0
Leisure Card - Gladstone server Platform Upgrade	22,300	(22,300)			0
Lynnsport - Floor / Surface Replacement - General areas / Athletic track / Gymnastics	73,000	(67,740)		6,972	1,712
Lynnsport - changing room refurbishment	2,000			2,000	0
Lynnsport - Fire Alarm System Upgrade	7,500			7,430	(70)
Lynnsport - Replacement Athletics Equipment	10,000		730	10,730	0

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amend- ments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Commercial Services Contd</b>					
Lynnsport - Fitness Area - replacement air conditioning	30,000	(30,000)			
Third Party Contribution	(15,000)	15,000			
Net Expenditure	<b>15,000</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Lynnsport - Retractable seating	1,500			1,412	(88)
Lynnsport - Skatepark replacement ramps	0	1,300		1,295	(5)
Lynnsport- functional training area	25,000	(7,000)		22,722	4,722
Oasis - Air Handling Unit	11,000	(11,000)			0
Oasis - Cafeteria & Poolside Furniture	15,100	(5,700)		9,423	23
Oasis - pool disabled changing area and 2 other changing areas	15,000	(15,000)			0
Play Areas - Replacement Equipment and Surfacing	70,200	(61,770)		8,426	(4)
Resort - Beach Safety Signage	15,000	(15,000)			0
Resort - Promenade flood defence gates	135,200			139,105	3,905
St James Pool - Floor / surface replacements	0			132	132
St James'- replacement scoreboard	10,000		(4,600)	5,344	(56)
Public Conveniences - Improvements	30,200	7,000		37,211	11
Refuse - Black bins	10,000			9,815	(185)
Refuse - Brown Composting bins (replacements)	25,800			26,791	991
Refuse - Green Recycling bins	37,000			49,526	12,526
Refuse - Trade Bins	20,000			10,471	(9,529)
New Nursery Hardwick Narrows	200,000	(83,100)		116,923	23
STW - Refurb / connect to public sewer	9,000			8,792	(208)
STW - Decommission redundant sites / Refurb pumping stations	200			(73)	(273)

Scheme Title	Updated Programme 2015/2016	Rephasing (to)/from 2016/2017	Amendments	Outturn 2015/2016	Variance
	£	£	£	£	£
<b>Commercial Services Contd</b>					
Health and Safety - Council Facilities	2,000			0	(2,000)
King's Court - Relocate Post Room to Ground Floor	13,500			14,403	903
King's Court - Refurbishment of Lifts	55,000	(40,360)		14,640	0
North Lynn Industrial Estate - 1-8 Brygen Rd reroof	253,000			280,899	27,899
Hardwick Industrial Estate unit 55/56 - Externalise drainage downpipes	26,000	(26,000)			0
<b>Total Commercial Services</b>	<b>1,593,390</b>	<b>(557,620)</b>	<b>(16,470)</b>	<b>1,049,145</b>	<b>29,847</b>
<b>Environment and Planning</b>					
Environmental Monitoring	4,000	(4,000)		0	0
<b>Total Environment and Planning</b>	<b>4,000</b>	<b>(4,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Operational Schemes</b>	<b>3,151,240</b>	<b>(907,320)</b>	<b>(16,470)</b>	<b>2,261,597</b>	<b>34,147</b>
<b>Total Capital Programme</b>	<b>15,746,950</b>	<b>(1,998,850)</b>	<b>(16,470)</b>	<b>13,924,624</b>	<b>192,994</b>

<b>Capital Programme 2016-2020</b>				<b>Appendix 2</b>	
<b>Scheme Title</b>	<b>Revised Programme 2016/2017</b>	<b>Revised Programme 2017/2018</b>	<b>Programme 2018/2019</b>	<b>Programme 2019/2020</b>	
	£	£	£	£	
<b>Major Projects</b>					
<b>S106 Funded Projects</b>					
Market Contributions - Enhancing KL markets	39,300	38,000	0	0	0
Town Centre Promotion - Marketing/events	50,000	0	0	0	0
Car Park Intelligent Signage	100,350	0	0	0	0
<b>Total S106 Funded Projects</b>	<b>189,650</b>	<b>38,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Major Projects</b>					
Hunstanton Heritage Gardens Parks for People Scheme	127,650	120,000	0	0	0
Townscape Heritage Initiative	1,516,000	110,000	110,000	26,660	26,660
Heritage Lottery Funding	(756,680)	(55,000)	(55,000)	(13,330)	(13,330)
<b>Net Expenditure - Townscape Heritage</b>	<b>759,320</b>	<b>55,000</b>	<b>55,000</b>	<b>13,330</b>	<b>13,330</b>
<b>Nar Ouse Regeneration Area</b>					
Remediation	420,000	0	0	0	0
Utilities	130,000	0	0	0	0
Landscaping	20,000	20,000	0	0	0
Other Project Costs	15,000	15,000	0	0	0
<b>Total Nar Ouse Regeneration Area</b>	<b>585,000</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Joint Venture / Housing Developments	29,200	0	0	0	0
Mintlyn Crematorium - Works to Chapel Roof	125,000	0	0	0	0
South Quay Redevelopment	100,000	0	0	0	0
<b>Total Other Major Projects</b>	<b>1,726,170</b>	<b>210,000</b>	<b>55,000</b>	<b>13,330</b>	<b>13,330</b>



<b>Major Housing Development</b>				
Major Housing Development - Procurement Phase	139,800	0	0	0
Major Housing Development - Build Phase	8,632,460	19,835,730	10,527,810	9,125,620
S106 Budget	2,439,660	0	0	0
Major Housing Development - infrastructure and project costs				
Hockey and tennis	453,500	0	0	0
Roads and car park	4,993,340	0	0	0
Model Railway	27,700	0	0	0
Dutton Pavillion	0	0	0	96,000
Project Costs	131,500	154,000	154,000	154,000
Third party contributions	(280,000)	0	0	0
S106 Contributions	(1,690,660)	0	0	0
<b>Total Major Housing Development</b>	<b>14,847,300</b>	<b>19,989,730</b>	<b>10,681,810</b>	<b>9,375,620</b>
<b>Joint Venture - NORA Housing</b>				
Phase 1 - including all site wide infrastructure	500,000	0	0	0
Phase 2	2,720,000	0	0	0
<b>Total Joint Venture - NORA Housing</b>	<b>3,220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Major Projects</b>	<b>19,983,120</b>	<b>20,237,730</b>	<b>10,736,810</b>	<b>9,388,950</b>

<b>Operational Schemes</b>				
<b>Central and Community Services</b>				
Lily project	0	25,000	25,000	0
Disabled Facilities Grants	1,066,200	964,700	800,000	800,000
Adapt Grant	634,900	645,300	618,200	618,200
Home Repair Assistance Loan	27,300	27,300	27,300	27,300
Emergency Repair Grant	5,450	5,450	5,450	5,450
Additional Adaptation Assistance Loan	9,100	9,100	9,100	9,100
Careline Grant	27,300	27,300	27,300	27,300
Safe and Secure Grant	27,300	27,300	27,300	27,300
<b>Total Private Sector Housing</b>	<b>1,797,550</b>	<b>1,706,450</b>	<b>1,514,650</b>	<b>1,514,650</b>
Careline - Replacement vehicles	27,660	0	0	0
Careline - Replacement alarm units	10,000	10,000	0	0
Care and Repair - Vehicles	59,100	0	0	0
ICT Development Programme	308,545	150,000	150,000	150,000
ICT Server Room - hardware refresh	20,225	0	0	0
ICT Desktop Refresh	0	0	200,000	100,000
<b>Total Central and Community Services</b>	<b>2,223,080</b>	<b>1,891,450</b>	<b>1,889,650</b>	<b>1,764,650</b>
<b>Chief Executive</b>				
Community Projects	59,530	50,000	50,000	50,000
Tourist Signs A47	21,000	0	0	0
<b>Hunstanton Regeneration</b>				
Town Centre Enhancement	11,700	0	0	0
Town Team	3,700	0	0	0
Hunstanton Sailing and Watersports Club	15,000	0	0	0
<b>Total Chief Executive</b>	<b>110,930</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

<b>Commercial Services</b>					
Arts Centre Complex	43,450	0	250,000	0	
Car Parks - Pay & Display Machine Replacement	12,250	0	0	0	
Car Parks - Resurfacing	220,800	221,000	0	0	
Car Parks - Electronic Handhelds	24,000	0	0	0	
Car parks - Vehicles	40,000	0	0	0	
Car parks Old cattle mkt (sains) replace lighting	85,000	0	0	0	
Car Parks - St James' Multi-storey barriers & ticket machines	0	0	0	0	150,000
CCTV Control Room Upgrade	105,800	0	0	0	
CCTV Wireless Transmission and Camera Replacement	88,600	0	0	0	
CCTV Remote Monitoring System	15,900	0	0	0	
Corn Exchange - Auditorium remedial works	20,000	0	0	0	
Corn Exchange - Internal decoration / refurbishment	60,000	0	0	0	
Corn Exchange - Replace current house lighting system	25,000	0	0	0	
Corn Exchange - Replace flying trusses	8,600	0	0	0	
Corn Exchange - Repoint brickwork	0	0	20,000	0	
Corn Exchange - Refurbish seating	20,000	20,000	20,000	20,000	20,000
Corn Exchange - front facade clean and pigeon proofing	12,500	0	20,000	0	
Corn Exchange- pit lift brakes replacement	0	30,000	0	0	
Corn Exchange - replace speakers	0	0	0	0	110,000
Corn Exchange- replace bar tills	0	0	10,000	0	
Customs House - Reinstatement Works to Cupola	87,400	0	0	0	
Downham Market Leisure Ctr - Hot Water Calorifier	0	15,000	0	0	
Downham Market Leisure Ctr - Refurb Toilets	0	10,000	0	0	
Downham Market Leisure Centre - Flooring Replacement	11,200	0	0	0	
Downham Market leisure Centre - Replacement Fitness Equipment	1,760	0	0	0	
Downham Market Leisure Centre - Replacement Spin Bikes	0	23,000	0	0	
Downham Market Leisure Centre - Pool Plant filter media replacement	0	10,000	0	0	

<b>Commercial Services Contd</b>				
Downham Market Leisure Centre -Main hall/dance studio resealing	0	10,000	0	0
Downham Market Leisure Centre - Dryside Boiler	0	20,000	0	0
Downham Market Leisure Centre -Fitness Room Flooring	30,000	0	0	0
Emergency planning Corporate radio system(inc CCTV, car parks, Events)	50,000	0	0	0
Fairstead Community Centre flooring replacement	10,000	0	0	0
Grounds Maintenance Equipment	20,590	35,510	0	0
Grounds Maintenance Vehicles	34,100	193,510	108,230	117,050
Kettlewell Gardens - CCTV and Street Lighting	136,510	0	0	0
	30,000	0	0	0
Leisure Card - Gladstone server Platform Upgrade	22,300	0	0	0
Lynnsport - Floor / Surface Replacement - General areas / Athletic track / Gymnastics	67,740	0	0	0
Lynnsport - Fitness Area - replacement air conditioning	30,000	0	0	0
Third Party Contribution	(15,000)	0	0	0
<b>Net Expenditure</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
			0	0
Lynnsport - Fitness equipment spin bikes	0	17,000	0	0
Lynnsport - Skatepark replacement ramps	258,120	0	0	0
Third Party Contribution	(180,200)			
<b>Net Expenditure</b>	<b>77,920</b>	<b>0</b>	<b>0</b>	<b>0</b>
Lynnsport - Parking Barrier	0	12,000	0	0
Lynnsport - replacement adult/junior fitness equipment	0	108,000	0	0
Lynnsport - replacement boilers and associated plant	120,000	0	0	0
Lynnsport - toilets and changing room refurbishment- all main building and barn and trackside changing - 5 areas	10,000	20,000	20,000	0
Lynnsport - bar furniture	0	20,000	0	0
Lynnsport - female changing room sauna	0	15,000	0	0
Lynnsport - replacement exterior surface at side/student entrance	30,000	0	0	0
<b>Commercial Services Contd</b>				

Lynnsport - CCTV extend coverage in fitness and bar areas	25,000	0	0	0
Lynnsport- functional training area	7,000	0	0	0
Lynnsport Platform Lift	10,000			
	0	0	0	0
Oasis - Air Handling Unit	11,000	0	0	0
Oasis - Cafeteria & Poolside Furniture	5,700	0	0	0
Oasis - Fitness Equipment Replacement	80,000	0	0	0
Oasis - Funcastle Vinyl products	15,000	0	0	0
Oasis - Plant Room Refurbishment	0	0	0	30,000
Oasis - Pool Covers	15,000	0	0	0
Oasis - Bowls Carpet and underlay	0	15,000	0	0
Oasis - pool disabled changing area and 2 other changing areas	30,000	15,000	0	0
Play Areas - Replacement Equipment and Surfacing	56,770	20,000	20,000	20,000
Princess Theatre	37,500	0	0	0
Resort - Beach Safety Signage	15,000	0	0	0
St James Pool - Fitness Equipment and Spin Bikes	60,000	0	0	0
St James - Filter media change	0	15,000	0	0
St James- reception toilets	25,000	0	0	0
St James- sauna room upgrade/ steam room generator update	15,000	0	0	0
Refuse - Black bins	0	20,800	0	0
Refuse - Brown Composting bins (replacements)	15,000	0	15,000	0
Refuse - Green Recycling bins	0	40,000	0	0
Refuse - Trade Bins	0	20,000	0	20,000
Refuse - Vehicles	0	0	26,220	0
Public Cleansing Sweepers / Vehicles	433,850	200,790	124,850	317,120
New Nursery Hardwick Narrows	83,100	0	0	0
St Edmunds Church DMkt - Relocating grave stones	30,000	0	0	0
Estate Roads - Resurfacing (former HRA)	10,000	10,500	10,000	0
STW - Refurb / connect to public sewer	234,700	0	0	0
Third Party Contribution	(34,700)	0	0	0
<b>Net Expenditure STW Refurb</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
			0	0
STW - Decommission redundant sites / Refurb pumping stations	30,300	61,000	0	0
DDA stage 2 works	10,000	0	0	0
Health and Safety - Council Facilities	14,500	0	0	0
<b>Commercial Services Contd</b>				

Kings Court - Redecoration	10,000	0	0	0
Kings Court - New Generator	35,000	0	0	0
King's Court - Refurbishment of Lifts	40,360	0	0	0
King's Court/Town Hall - Replacement Microphone Systems	45,000	0	0	0
Works to Oldsunway Bridge	20,000	0	0	0
Hardwick Industrial Estate unit 55/56 - Externalise drainage downpipes	66,000	0	0	0
<b>Total Commercial Services</b>	<b>2,987,500</b>	<b>1,198,110</b>	<b>644,300</b>	<b>784,170</b>
<b>Environment and Planning</b>				
Environmental Monitoring	16,000	0	0	0
<b>Total Environment and Planning</b>	<b>16,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Operational Schemes</b>	<b>5,337,510</b>	<b>3,139,560</b>	<b>2,583,950</b>	<b>2,598,820</b>
<b>Total Capital Programme</b>	<b>25,320,630</b>	<b>23,377,290</b>	<b>13,320,760</b>	<b>11,987,770</b>